



The City of New York  
Department of Investigation

CHRISTOPHER RYAN  
ACTING COMMISSIONER

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## REQUEST FOR EXPRESSIONS OF INTEREST FOR APPOINTMENT AS AN INTEGRITY MONITOR

An Integrity Monitor is an entity or group of entities or individuals with expertise in legal, auditing, investigative, and other technical skills or disciplines. Integrity Monitors can serve in one of two capacities: as Programmatic Monitors or Rehabilitative Monitors.

For Programmatic Monitorships, an Integrity Monitor provides oversight for large-sale, City-funded capital projects that require enhanced oversight due to their scope or complexity. In these circumstances, the City through DOI retains an Integrity Monitor to oversee the project's compliance with relevant laws and regulations and to proactively identify fraud, waste and abuse immediately so that it can be addressed in real time.

For Rehabilitative Monitorships, Integrity Monitors oversee business entities that enter into contracts with the City of New York under circumstances that warrant additional oversight. In these circumstances, the City requires the business entity to retain an Integrity Monitor to oversee its compliance with relevant laws and regulations, to establish appropriate internal controls, and to report any unethical or illegal conduct to the New York City Department of Investigation ("DOI"). Upon selection by DOI, the Integrity Monitor will be hired and paid by the business entity, but will report directly to DOI.

DOI seeks expressions of interest and statements of qualifications from any applicant wishing to act as an Integrity Monitor for vendors of goods and services to the City of New York. Qualified applicants must submit a [Statement of Qualifications Form](#), along with any other documentation the applicant believes is relevant to its Statement of Qualifications. The submission should be made to: Jessica Haaz, Inspector General, New York City Department of Investigation, 180 Maiden Lane, 16th Floor, New York, NY 10038, or electronically to [IMInbox@doi.nyc.gov](mailto:IMInbox@doi.nyc.gov).

A Statement of Qualifications may be submitted by an individual, a firm, or on behalf of a group of firms or other entities interested in furnishing Integrity Monitor services together. Submissions will be considered for any relevant integrity monitorship – whether it is programmatic or rehabilitative.

Please note that DOI regularly reviews its list of Qualified Integrity Monitors to ensure that it remains current. As part of this process, DOI requests that firms update their Statements of Qualifications every two years. If a firm's most recent submission is over two years old, DOI will request the firm provide an updated Statement of Qualifications.

If you have any questions please contact the **Vendor Integrity Unit at (212) 825-5918**.